



Address Number Change

Application Form

Address(es) to be changed: _____

Assessor's Parcel Number(s) or Lot Number(s):

* Please use Lot Number(s) if Assessor's Parcel Number(s) not yet available

Intent of this Request: _____

Related Applications: _____

Property Owner	Name _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
Applicant	Name _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
Contact Person	Name _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
	Fax () _____ Alternate Phone () _____

The person listed as contact will be contacted to answer questions regarding this application, provide additional information when necessary.

Owner Signature _____

Print Name _____

NOTARY	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.

	Notary Public

For Office Use Only									
CANC#									
Accepted by									
Date									

Checklist

- ☐ Original signed & notarized application (one for each property owner)
- ☐ Fee (\$400 per address application fee, \$300 notification fee, additional \$1 per notice beyond 1,000 notices.) See filing schedule.
- ☐ Copy of most recent Assessor's map
- ☐ 1 copy [11"x 17"] of map showing subject parcel(s)
 - ☐ Vicinity map
 - ☐ Legend/north arrow/scale [each sheet]
 - ☐ Street names, intersections and ultimate right-of-way dimensions
- ☐ Justification letter
 - ☐ Will the proposed change have any adverse impacts on vehicular or pedestrian traffic?
 - ☐ Will the proposed change have any effect to emergency service routing or response time?
 - ☐ Why are you proposing to change the address?

Submittal Process

NOTE: Completed applications must be submitted electronically through DSC Online at dsconline.cityofhenderson.com. Please email DSCOnlineSupport@cityofhenderson.com if you have any questions about using DSC Online.

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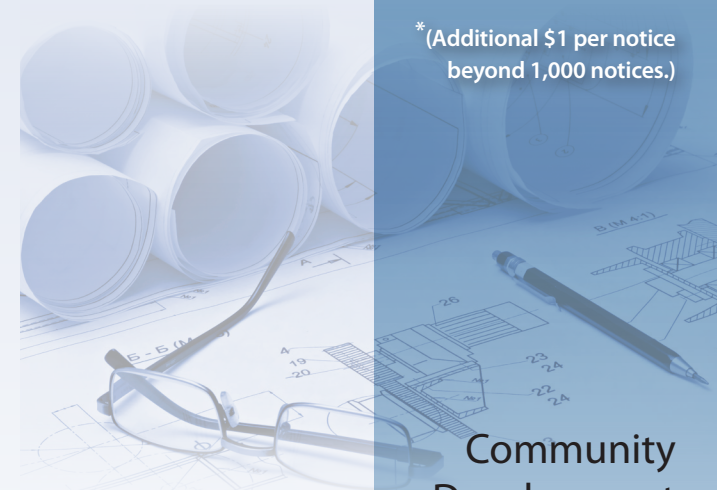


Application Form

Application Fee
\$400
per address

Notification Fee
\$300*

*(Additional \$1 per notice beyond 1,000 notices.)



Community Development and Services

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P. O. Box 95050
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89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

cityofhenderson.com

**City Service Commitment will not apply to incomplete submissions*