



**City of Henderson
Department of Public Works
Quality Control Division**

To insure that constructed public infrastructure meets applicable standards.

Offsite Inspection Requirements for Building Certificate of Occupancy

The City of Henderson Building and Fire Safety Department issues the Certificate of Occupancy (C of O) after the required inspections have been completed. The structure may not be occupied until the C of O has been issued.

Public Works performs an inspection prior to the issuance of the C of O. The inspection includes:

- Verifying offsite improvement work is completed in front of the address to be occupied.
- The building address is visible from the street.
- Safe ingress and egress to the structure is provided.
- Water quality has been tested and approved for public consumption and water meters have been installed.
- Sewer system has been tested and cleaned.
- Permanent patches in the right-of-way have been constructed.
- Pavement markings, street signs and street lighting have been installed.
- Paved connection from Property Line to existing edge of pavement is provided in rural overlay areas.
- No public safety concerns exist.

A Commercial C of O requires the following departmental approvals prior to issuance:

Community Development - (702) 267-1500
Fire Department - (702) 267-3630
Public Works - Quality Control - (702) 267-3100
Public Works - Traffic - (702) 267-3099
Utilities - Customer Services - (702) 267-5900
Utilities - Meter Services - (702) 267-2600
Utilities - Pre-Treatment - (702) 267-5900
Utilities - Regulatory Programs - (702) 267-2650

For further information, contact:
Building and Fire Safety Department
(702) 267-3900
Monday through Friday
7:30 a.m. to 5:30 p.m.