[Instructions: In lieu of submitting fire protection shop drawings for a fire permit a permittee may consult with a Nevada licensed fire protection engineer or a NICET level II discipline specific (water based for sprinklers and fire alarm for alarm) designer and have them assess the existing system and proposed building modifications to determine if modifications are required for the fire protection system. If the engineer or NICET designer determines that changes are not warranted to comply with the Henderson Fire Code they may submit a letter to COH Fire Safety Engineering notifying us of their findings. The letter shall be signed by the engineer or NICET designer and include their professional engineer license number or NICET number. The letter on company letterhead shall be formatted similar to this template including the essential engineer or NICET designers’ statement and signature as shown below.] You will submit this letter to fireeplan@cityofhenderson.com, in the subject line put the building permit # and job name (BCOM1234567890 – Any Project – FS or FA No Work Letter. We will process it and send back to you.

Date

City of Henderson

Building and Fire Safety

240 S. Water Street MSC 113

Henderson, NV 89009-5050

Ref: Any Job

 Any Address

 Henderson, NV 89???

 Building Permit # B???1234567890

Attn: Fire Safety Engineering

I have reviewed the scope of the work for this building remodel permit and by way of an on-site visit. I hereby certify that the existing [fire alarm and/or fire sprinkler system(s)] is (are) in compliance with the Henderson Fire Code and the adopted Standards at the time of last acceptance testing, and to the best of my knowledge, no modifications are needed to the existing system(s).

Thank you,

Tom Thumb

FPE # or NICET II #1234567

Phone Number