

Project Name \_\_\_\_\_ Gross Acres \_\_\_\_\_

Project Location/Address \_\_\_\_\_

Assessor 's Parcel Number(s) \_\_\_\_\_

Existing Zoning \_\_\_\_\_

Intent of this Request \_\_\_\_\_

Related Applications \_\_\_\_\_

OWNER	Name _____ Email _____
	Address _____
	City _____ State _____ ZIP _____ Phone ( _____ ) _____
APPLICANT	Name _____ Email _____
	Address _____
	City _____ State _____ ZIP _____ Phone ( _____ ) _____
CONTACT PERSON	Name _____ Email _____
	Address _____ Office Phone ( _____ ) _____
	City _____ State _____ ZIP _____ Cell Phone ( _____ ) _____

By signing this document, I acknowledge that to the best of my knowledge the attached list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in the applicant. Change of ownership after application submittal will delay processing. If ownership changes after application submittal, a new application form and ownership information will be required.

Owner's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

**CHECKLIST** The application cannot be accepted until the filing requirements below have been met.

- ☐ Signed Application
- ☐ Most recent Assessor's Map
- ☐ Landscape Plan (must be signed by Landscape Architect or other Authorized Signatory)
  - ☐ Title Page
    - ☐ Project name
    - ☐ Project location
    - ☐ Vicinity map
  - ☐ Planting plan
    - ☐ Show plant sizes & quantities
    - ☐ Include botanical & common name
    - ☐ Legend/north arrow/scale [each sheet]
    - ☐ Name of proposed project
    - ☐ Street Names
    - ☐ Easements (public/private/dedication)
    - ☐ Show sight visibility zones
    - ☐ Locations of Utility Equipment & Mechanical Equipment
- ☐ Irrigation Plan (must be signed by Landscape Architect or other Authorized Signatory)
  - ☐ Location of Point of Connection
  - ☐ Location of Backflow Prevention Device
  - ☐ Emitter Schedule
  - ☐ Sleeving
  - ☐ Details
- ☐ Additional information as required
  - ☐ Hardscape Plan
  - ☐ Turf calculations

Completed applications and all checklist items must be submitted electronically through DSC Online at  
**[dsconline.cityofhenderson.com](https://dsconline.cityofhenderson.com)**

Please email **[DSCOnlineSupport@cityofhenderson.com](mailto:DSCOnlineSupport@cityofhenderson.com)** if you have any questions about using DSC Online.