

Fee \$236 for first lot, \$1 each additional lot. Do not include common areas.

Project Name _____

Assesor's Parcel Number(s) _____

Associated Final Map # CMAP-_____

Total # of residential lots _____

Intent of this request _____

Related applications _____

PROPERTY OWNER	Name _____	Email _____
	Address _____	
	City _____	State _____ ZIP _____ Phone (_____) _____
APPLICANT	Name _____	Email _____
	Address _____	
	City _____	State _____ ZIP _____ Phone (_____) _____
CONTACT PERSON	Name _____	Email _____
	Address _____	
	City _____	State _____ ZIP _____ Phone (_____) _____
	Alternate Phone (_____) _____	
	<p>The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.</p>	

Contact Person's Signature

Print Name

CHECKLIST The application cannot be accepted until the filing requirements below have been met.

- ☐ Signed Application
- ☐ Fee - \$236 for first lot to be addressed, \$1 each additional lot to be addressed.
Do not include common areas.
- ☐ Email AutoCAD (.dwg) drawings of the entire subdivision to LandDivisionMaps@cityofhenderson.com with ONLY the following data ON SEPARATE LAYERS using the naming convention shown in quotation marks:
 - Property/Lot Boundaries - "Layer: Property_Lines"
 - Right of Way Lines - "Layer: ROW"
 - Street Center Lines - "Layer: SCL"
 - Street Names - "Layer: ST_NAMES"All other extraneous data such as utility info, contour lines, etc must be removed from the drawing before submittal.
- ☐ Please include at least **TWO STREET CENTERLINE INTERSECTIONS OF MAJOR ROADS** located adjacent to the project for the purpose of moving and rotating your data to fit ours, as well as a project location map clearly showing the general location of the development.
- ☐ Most current Final Map of entire subdivision
(font must be legible in 11" x 17" format)

Note: Final map must have gone through at least first review with no significant corrections and with street names approved.

- ☐ One copy of CLV Fire Communications approved street names
- ☐ Redlined Final Map (font must be legible in 11" x 17" format)

Note the following:

**Early addressing may only be used for model homes within the model home complex, retaining walls, and perimeter walls.
Additionally, the Final Map must record with the street names as they are shown on Early Addressing and Map List.**

Completed applications and all checklist items must be submitted electronically through DSC Online at
dsconline.cityofhenderson.com

Please email **DSCOnlineSupport@cityofhenderson.com** if you have any questions about using DSC Online.