



ANNUAL VENDOR INTEREST FORM

PLEASE NOTE: THIS IS NOT AN OFFICIAL VENDOR APPLICATION FOR ANY OF THE EVENTS LISTED BELOW. THIS ANNUAL VENDOR INTEREST FORM PLACES YOU ON THE DISTRIBUTION LIST FOR VENDOR APPLICATIONS.

BUSINESS: _____ DATE: _____

PHONE: _____ CELL PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

CONTACT NAME: _____

EMAIL: _____ WEBSITE: _____

List items for sale and/or menu with pricing* (Attach additional sheet if needed): _____

**Some events will have restrictions on sales (e.g., bottled water, soft drinks). Rights to sell may be given to pre-assigned nonprofit groups only; duplicate items among vendors may be denied. If selected as an event vendor, notification of approved items for sale at event will be listed in the confirmation letter.*

BOOTH OVERVIEW:

Vendor type: Food/Beverage ☐ Commercial/Souvenir ☐ Craft ☐ Artist ☐ Non-Profit* ☐

*Must be able to verify Non-Profit Status

Do you vend from a: Trailer ☐ Booth ☐ Cart ☐ Food Truck ☐

PHOTO REQUIREMENT: A PHOTO SHOWING YOUR FULL SETUP (TRAILER, TENT, BOOTH, FOOD TRUCK, etc.) *MUST BE INCLUDED WITH THIS INTEREST FORM. IF YOU DO NOT HAVE A PHOTO, PLEASE SUBMIT A DRAWING OF SETUP OR REFER TO A WEBSITE.*

FOOD TRUCKS: Food trucks will require a permit/proof of inspection to be considered for participation. Please call City of Henderson Building and Fire Safety to schedule an inspection to receive a permit at 702-267-3930.

CHECK ALL EVENTS THAT YOU WOULD LIKE TO PARTICIPATE IN AS A VENDOR:

☐ **National Night Out**
October 2023

☐ **St. Patrick's Day**
March 2023

☐ **Battle of the Bands**
March 2023

☐ **Art Festival of Henderson**
May 2023

☐ **4th of July**
July 2023

☐ **Henderson Hot Rod Days**
October 2023

☐ **Cultural Events**
(E.g., Plays, Concerts, Water Street Plaza Amphitheater Events, Etc.)
Various Dates

☐ **Sports Viewing Parties**
(E.g., Vegas Golden Knights)
Various Dates

☐ **Winterfest**
December 2023



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ADDITIONAL VENDOR OPPORTUNITIES:

I would like to be contacted by event promoters, agencies, and festival organizers soliciting vendor participation within events not produced, organized, or sponsored by the City of Henderson.

☐

Yes

☐

No

Please return the completed vendor interest form to:

City of Henderson
ATTN: Parks and Recreation - Special Events Office/Annual Vendor Interest
P.O. Box 95050, MSC 411
Henderson, NV 89009-5050
or
SpecialEvents@cityofhenderson.com