

The City of Henderson Parks and Recreation Department's **Teen WORK (willing, optimistic, respectful, kind)** junior leader program trains teens to become future recreation leaders and provide assistance for our summer programs. This program encourages self-confidence in teens and develops communication and leadership skills.

Responsible teens (ages 14 and 15) willing to make the commitment for one, two or all summer sessions will be placed based on their skills, interests, availability, and location preference. All assignments provide training, the opportunity to work with children and the chance for teens to develop their leadership abilities.

Teen WORK participants will provide assistance to the summer Battle Born Kids program.

Teen WORK is available May 3-Aug. 5

Session I – May 31-July 1 (five weeks) - \$200

Session II - July 5-Aug. 5 (five weeks) - \$200

For additional information or questions, please contact the Youth Enrichment Office at 702-267-4100.



PROGRAM RULES

Teen WORK is designed to provide a fun learning experience. Rules must be reviewed by participants and parents. Participants are expected to know and follow the Teen WORK rules. Failure to do so will result in disciplinary action and, based on the severity or repetition of the conduct, may result in suspension or expulsion from the activity.

- Participation is contingent upon behavior and how well duties are performed.
- Participants are expected to conduct themselves in a professional and acceptable manner.
- Participants are expected to respect the rights of others and to respect the authority of program supervisors, coordinators, etc.
- All electronic devices are prohibited in programs, including hand-held games and MP3 players.
- The use of cell phones while on duty is strictly prohibited.
- Appropriate dress is expected at all times. This includes shirts (provided), tennis shoes, appropriate shorts or slacks, and modest swimsuits (one piece for girls) for swim days.
- Smoking, alcoholic beverages, drugs, possession of weapons, and vandalism are strictly prohibited and will be dealt with according to the law. Parents will be notified of any involvement and will be expected to pick up their teen immediately. Further action including suspension or expulsion from the program will be taken. Refunds will not be available.
- City of Henderson reserves the right of zero tolerance for physical abuse, harassment of any form and abusive and foul language.
- Bring a lunch and drink each day. Teen WORK participants are not allowed to leave the program to purchase food.
- Teens unable to report to work are required to notify their supervisor at least two hours prior to their scheduled shift. Parents, please note it is the teen's responsibility to notify their supervisor of their time off requests as well as calling in sick.
- Friends are not permitted to visit while on duty.

APPLICATION INFORMATION

Applications and program guidelines are available at cityofhenderson.com. Carefully read and complete all areas of the application as incomplete submissions will not be processed. You must include one letter of recommendation with your application. Ask a respected adult who is not related to you (teacher, coach, religious leader, etc.) to provide a letter of recommendation.

The registration/application deadline is April 3. Selected applicants will be contacted the week of April 4-8 to schedule an interview the week of April 11-15. Late applications will be accepted until program is full. Participants who are accepted are required to attend a mandatory training on Saturday, May 14, prior to the start of program (all others will be scheduled for a virtual training, date tbd). The workshop focuses on communication, leadership skills, conflict resolution, and program policies and provides an overview of your summer experience and expectations. A scheduled phone conference with program supervisors for parents and participating teens will be provided to cover expectations for teens' behavior and responsibilities. Payment is due after acceptance into the program.

Submit completed application and letter of recommendation to:

PKSAFEKEYAUDITING@cityofhenderson.com

OR

City of Henderson Youth Enrichment
City Hall Annex
280 S. Water St., Henderson, NV 89015

HOW TO APPLY

- Complete the application listing first, second and third program and location choices. Every effort will be made to place you in your first choice.
- Complete all questions, including your preferences for program and site locations.
- Have at least one respected adult who is not related to you (e.g., teacher, religious leader, coach) write a letter of reference describing your work habits, personality and commitment.
- Once an application is completed and submitted City of Henderson staff will register participants in the corresponding activity codes and contact parent/guardian to inform them of the total amount placed on their account that is to be paid online or at any City of Henderson recreation center.

PROGRAMS & LOCATIONS

BATTLE BORN KIDS - 7AM-6PM WEEKDAYS (TEEN WORK PROGRAM HOURS 9AM-4PM)

- Black Mountain Recreation Center,
599 Greenway Rd.
- Henderson Multigenerational Center,
250 S. Green Valley Pkwy.
- Silver Springs Recreation Center,
1951 Silver Springs Pkwy.
- Whitney Ranch Recreation Center,
1575 Galleria Dr.



City of Henderson Parks and Recreation Department
cityofhenderson.com | 702-267-4100

Schedule subject to change without notice. Management reserves all rights.