

Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Assessor 's Parcel Number(s) \_\_\_\_\_

Intent of this Request \_\_\_\_\_

<b>OWNER</b>	Name _____	Company _____
	Email _____	Address _____
	City _____	State _____ ZIP _____ Phone ( _____ ) _____
<b>APPLICANT</b>	Name _____	Company _____
	Email _____	Address _____
	City _____	State _____ ZIP _____ Phone ( _____ ) _____
<b>CONTACT PERSON</b>	Name _____	Company _____
	Email _____	Address _____
	City _____	State _____ ZIP _____ Phone ( _____ ) _____
	Alternate Phone ( _____ ) _____	

By signing this document, I acknowledge that to the best of my knowledge the attached list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in the applicant. Change of ownership after application submittal will delay processing. If ownership changes after application submittal, a new application package will be required.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Print Name

NOTARY
State of _____: County of _____
The instrument was acknowledged before me by _____
on _____
Notary Public _____

FOR OFFICE USE ONLY	
PWPM#	_____
Accepted By	_____
Date	_____

Project \_\_\_\_\_

Please list all individuals and entities with an ownership interest in Applicant and/or Owners. Said list should include, without limitation, any and all trustees, general and limited partnerships, corporate officers, managers, agents of homeowner's associations, limited liability companies, partnerships and joint ventures.

NAME	RELATIONSHIP/POSITION	% OF OWNERSHIP	*SYMBOL

I, \_\_\_\_\_ do hereby declare under penalty of perjury that the foregoing is true and correct this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_\_

Signed \_\_\_\_\_

Printed \_\_\_\_\_

\*STOCK SYMBOL for publicly traded companies. To find the code, on the Internet go to Yahoo Finance and type the corporate name in the box to the left of the "Get Quotes" button. The code is located to the left of the corporate name in the drop down box.

## CHECKLIST The application cannot be accepted until the filing requirements below have been met.

1. ☐ Signed Application    2. ☐ Ownership Disclosure Form
3. ☐ Proof that signer has authorization to sign on behalf of Trust or Company
4. ☐ Justification Letter    5. ☐ Copy of Deed    6. ☐ Copy of Most Recent Assessor's Parcel Map
7. ☐ Legal Description stamped by a surveyor or engineer    8. ☐ 8½ x 11 Recordable Exhibit

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Please submit all checklist items to **SROW@cityofhenderson.com**