

# **PRESCHOOL PARENT HANDBOOK**

**ABC ETC., Little Learners & Campfire Kids**



## **City of Henderson**



## Contact Us

**ABC ETC./Little Learners/Campfire Kids . . . . . 702-267-4146**  
Please leave a message for preschool staff

**Valley View Recreation Center . . . . . 702-267-4060**

**Online registration support . . . . . 702-267-4122**

**Therapeutic Recreation  
& Inclusion Services. . . . . 702-267-4065**

For full telephone accessibility, use Relay Nevada by dialing 7-1-1.

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Prepare your preschooler for future school experiences. Children advance at their own rate through five fun and different learning areas: motor skills, music, singing, arts and crafts, and social interaction.

**ABC ETC. Class Schedule**

3 & 4 years	.....9am-11:15am	..... Tuesday/Thursday
3 & 4 years	.....12:15pm-2:30pm	..... Tuesday/Thursday
4 & 5 years	.....9am-11:15am	.....Monday/Wednesday/Friday
4 & 5 years	.....9am-11:15am	..... Tuesday/Thursday

**Little Learners Class Schedule**

3 & 4 years	.....9am-3pm	.....Monday/Wednesday/Friday
3 & 4 years	.....9am-3pm	..... Tuesday/Thursday
4 & 5 years	.....9am-3pm	.....Monday/Wednesday/Friday
4 & 5 years	.....9am-3pm	..... Tuesday/Thursday

Class days follow the same holiday schedule as Clark County nine-month schools. ABC ETC./Little Learners may take an additional week off during winter and/or spring break.

**Enrollment Requirements**

In order to enroll your child in the ABC ETC., Little Learners or Campfire Kids program, the following must be on file at Valley View Recreation Center:

- An updated photocopy of your child’s official immunization record
- A copy of your child’s birth certificate may be required
- A health statement signed by a physician or county health clinic
- A completed registration form and youth participation form

**Registration/Payment Procedures**

Forms are available year-round at [cityofhenderson.com](http://cityofhenderson.com) or at Valley View Recreation Center. Initial registration and payment is accepted only at Valley View Recreation Center. See Henderson Happenings for specific information and timelines.

**Monthly Payment:** Once the participant is enrolled in the program, payments can be made in person at Valley View Recreation Center or online. Payment must be received by the 20th day of each month to ensure the participant’s spot in the program.

**Late Payments:** Late payments are accepted if there is no waiting list and a \$10 late charge is applied to the current payment. Please save your receipts for tax purposes. The City of Henderson does not automatically issue end-of-year statements. Please see page 16 for information on obtaining copies.

**Absenteeism/Suspension**

No credit will be given when a participant is absent or suspended.

## **Program Objectives**

### **3 & 4 Years**

**Due to state regulations, participants must turn 3 years old and be potty trained (no pull ups) before they are permitted to enroll or attend this program.**

The introductory 3- and 4-year-old classes are to enhance children's socialization skills and learn their numbers, shapes, and colors. While this may be their first experience away from their parents, preschool will assist in building on the child's newfound sense of independence.

### **Group Skills**

Months of the year	Pledge of Allegiance Special
days of the year	Days of the week
Discussing the weather	Self-awareness
Finger plays	Gross and fine motor skills
Songs and games	Rhythm activities
Leadership (leader of the day)	Story time

### **Center Skills**

Awareness of the world around them	Alphabet
Art activities for special days	Numbers 1-20
Special theme centers	Color recognition
Fine motor skills	Shapes
Listening skills	Social interaction
Gluing	Coloring
Painting	Sorting
Building	Name recognition

# **Program Objectives**

## **4 & 5 Years**

**Your child must turn 4 by September 30 of the current school district year to attend or enroll in the program.**

The 4- and 5-year-old classes are prepared for children to become school ready by the time they are registered for kindergarten. The programs offer a variety of opportunities for the preschooler to excel and are aligned with the Nevada Pre-K Content Standards.

Group activities and learning centers cover areas such as:

## **Group Skills**

Motor skills (fine/large)	Social interaction/creative play
Music/singing	Story time
Arts & crafts	Months/days of week
Reading/phonics/sight words	Introduction to math
Alphabet/shapes/numbers	Science experiments

## **Center Skills**

Alphabet recognition and writing	Shapes
Number recognition and writing 1-30	Color recognition
Art activities for special days	Listening skills
Social skills development	Rhyming
Sorting and counting	Gluing
Fine motor skills	Coloring
Awareness of the world around them	Scissors
Special theme centers	Painting
Building number recognition	Name and telephone

## Campfire Kids

Campfire Kids is a state-licensed day camp created as an expansion of the preschool program for the summer months. The camp is specially designed for 3- to 5-year olds during the Clark County School District's 9-month calendar school breaks. The program runs Monday through Friday from 9am to 3pm during spring and summer break. Campers enjoy science, music, crafts, stories of the week, indoor sports and center-based special events.

### Guidelines to Ensure a Successful Program

1. Doors open for morning ABC ETC./Little Learners classes at 9am and for the afternoon ABC ETC. classes at 12:15pm.
2. Little Learners: Beginning the first day, and each day after, please send your child with both a healthy snack and a lunch. Do not send foods that need to be heated and foods with high sugar content (candy and gum) are discouraged.
3. Children must be able to use the restroom independently. Diapers and pullup training pants are not permitted. Please dress your child in clothing that is easy for them to pull up and down.
4. Please be punctual in bringing and picking up your child. The child who thinks they are forgotten often becomes scared; a sensitive child can be seriously affected by such an experience. Our program is a child's first impression of what school and the outside world will be like. We want this experience to be a happy one. There will be a sign-in sheet in the room, and children must be signed in and out each day. All persons authorized to escort children from the ABC ETC./Little Learners/Campfire Kids program must be 18 years or older and must be listed on the participant information form included in the ABC ETC./Little Learners/Campfire Kids packet. Children will not be released to anyone not listed. **A GOVERNMENT-ISSUED PHOTO ID IS REQUIRED FOR ANYONE PICKING UP A PARTICIPANT (NO EXCEPTIONS).** Please advise individuals you have on your form of this policy. This is for your child's safety. A \$10 late fee will be charged for every 10 minutes the child is not picked up, beginning one minute after dismissal. If the child is not picked up within a half hour, the Henderson Police Department will be contacted.

5. Please take your child to the restroom before coming to class.
6. To help your child grow and mature through this new experience, assure them that you will return at the end of class. You may have to work with the instructor as to your child's ability to let go of mommy and daddy and be happy to join in the class.
7. If you wish to discuss something with the instructors, please do not do so during class time. You are welcome to discuss anything after class, or arrange a time by calling 702-267-4146. We have found that it is best to discuss concerns privately with the instructor and not in front of the child.
8. Please do not bring your child to class if they do not feel well. If your child has a health problem or allergy, see that it is entered on their participant information form. Also, be sure the instructors are aware of the health issue. If your child should come down with a communicable illness, please notify us immediately at 702-267-4146.
9. It is important that you ensure your child's name is on all jackets, sweaters, backpacks, hats, and any other belongings.
10. Please do not allow children to bring personal items to school unless it is a show-and-tell day. On these days children will have time to share special things with others. Items that represent weapons (such as toy guns or knives) may not be brought to show and tell.
11. Due to state health and safety standards, we cannot allow children to wear sandals, flip flops, skate shoes, shoes with heels or open-toe/heel shoes. Tennis shoes are strongly recommended.
12. When children are tired after class, they may not be communicative. Do not push them. When you look at their pictures and artwork say, "Tell me about this," and not, "What is it?" They will tell you more after they've had a chance to rest.
13. Be a good listener. What may not seem interesting to you may be very important to your child.
14. Children should be dressed in clothing that allows them to play with other classmates, paint and take full advantage of the program. "Sunday best" and other nice clothing should be reserved for other occasions.

15. Due to state health regulations, all food items brought to ABC ETC./ Little Learners for class parties must be store bought and sealed. Home-baked items are not permitted and will be returned.
  - Please do not send any nuts, any type of nut butter, coconut or foods containing nuts, nut butters or coconut or food that has been processed in factories where nuts, nut butters or coconut have been present.
  - Holiday and birthday parties are a special time for children, but can be difficult for children with food allergies. When sending treats for parties, please read all ingredients on the package and where/how the product was processed to ensure no nut or coconut products are in or have been processed where nuts or coconut has been processed. Please send all treats in the original packaging.
16. ABC ETC./Little Learners/Campfire Kids classes do not take field trips and at no time are participants transported from the facility.
17. Valley View Recreation Center is a non-smoking facility.
18. All preschool program staff are CPR-trained and certified.
19. An emergency evacuation plan is posted in preschool classrooms. Copies are available upon request.

## **Recreation Staff**

Our staff is carefully selected and placed at program locations based on what is best for participants and the program. Many of our staff members are college interns and college students. For your child's safety and enjoyment, staff is trained in positive child discipline, emergency and safety procedures.

## **Custodial Issues**

The obligation of our staff is to ensure a safe and fun environment for your child. We do not have the ability to resolve custody issues or to be mediators. We understand that children may come from a situation where parents are separated, divorced or currently seeking a divorce. These situations result in various custodial arrangements. The City of Henderson is not able to interpret or make rules relating to custody agreements. This is the responsibility of the custodial parties and the city will neither negotiate nor mediate custody arrangements. The party registering the participant will designate who is authorized to pick up

and drop off the participant and that authorization will be for all program times. The city will not be responsible for enforcing time constraints relating to visitation.

If custodial issues are in dispute, causing any uncertainty as to which parent is entitled to pick up the child, we ask that you refrain from registering the child until such issues are resolved. If such issues arise once a child has been registered in a program, we expect them to be resolved immediately. If the issue is not resolved immediately, the city will consider whether the child may continue to participate in the program.

Any parent or guardian who demonstrates they have any custodial rights to the child may sign the child in or out of the program and obtain a monthly calendar or newsletter, even if this person did not register the child and even if the information sheet does not list this person as an authorized pickup. Any court orders from one custodial party to specifically remove the custodial rights of the other party must be submitted to the City of Henderson prior to the child's participation in the program. Be sure to allow us at least five full City of Henderson business days (Monday-Thursday) to review this paperwork.

It is our experience that many divorce decrees discuss terms of visitation but often do not specifically remove the custodial rights of the other party. The city does not enforce or mediate terms of visitation.

Our number one concern is the safety of your child. Please provide the name, address, and home, work and emergency telephone numbers of the other person with custodial rights. You are also responsible for providing a copy of this program handbook to the other person and providing a signed acknowledgment of receipt to us.

Parents, guardians or other authorized individuals who attempt to pick up their child while intoxicated or under the influence of other substances will immediately be reported to the police.

## **Mandated Reporting**

Any suspected abuse or neglect issues noticed by staff will be reported to the proper authorities per NRS 432B220.

## **Medication Release Information**

If a child has any illness or condition that necessitates taking medication during program hours, it is preferable that the child not participate in the program until they completely recover from the illness or condition. At the risk of infecting others, health services recommend that if any one of the following symptoms is present, the child should stay home:

- Elevated temperature
- Diarrhea
- Persistent headache
- Inflamed sore throat
- Nausea/vomiting
- Unexplained rash
- Wheezing
- Earache

If the illness or condition is contagious or communicable, the child may not be permitted to participate in the program until they completely recover from the illness or condition. A doctor's release will be required prior to the child re-entering the program.

If a child needs to take prescription medication during program hours, the following procedures must be followed:

- Parents must complete the medication release form.
- Medication must be in its original container with the pharmacist's label.
- Pharmacist's label must display the child's name, the name of the medication, the instructions/dosage, and the name of the prescribing physician.
- Only a daily dose should be in the medication container and parents must pick up the empty container each day.
- Liquid medication must be premeasured with the above information attached.

- Medication will not be accepted by any staff member unless it is accompanied by a doctor's note, on letterhead, stating the name of the medication and the dosage.

If a child must take non-prescription medication during program hours, the following procedures must be followed:

- Parents must complete the medication release and supplemental form.
- Medication must be in its original container with the complete label attached.

For the safety of the participant, there will be no exceptions.

For both prescription and non-prescription medications, the parent/guardian must provide in writing all other necessary instructions and information regarding the medication. Program staff will, whenever practical, provide the child with the medication at the time(s) indicated on the medication release form. The child is responsible for administering their medication. The city does not provide medical personnel at any program site.

If a child is taking medication on an as-needed basis, the parent/guardian must provide, on the supplemental information form, a detailed description of the symptoms, conditions and circumstances that would necessitate the medication and proper dosage. The parent/guardian will be contacted on every occasion before the child takes the medication on an as-needed basis. One parent/guardian must be available by telephone during program hours. If neither parent/guardian can be reached, program staff will use their best judgment and will permit a child to take the medication only when they find it clearly necessary and appropriate.

The parent/guardian is allowed to bring in the amount of medication sufficient to cover doses for one program day. All medication must be checked in with the program staff to be properly and safely secured.

### **Fast-acting Medications**

Fast-acting medications, such as asthma inhalers and EpiPens, must be brought by a parent to the program site. It must be accompanied by a copy of the prescription from a physician, which must be presented to staff prior to the child participating in the program or activity. Children are not permitted to bring medication to the program site by themselves.

Once on-site, the participant must carry the fast-acting medication while taking part in the program or activity. They must be capable of self-administering the medication should the need arise. Please be aware that staff members are not required to administer any fast-acting medication for any participant.

In the event of a medical emergency requiring the use of fast-acting medication, staff will call 911 immediately and the parent or guardian as soon as possible.

## **Site Rules & Code of Conduct**

- Safety is our priority. Participants are not permitted to leave their assigned group without a staff leader and must be signed out according to program procedures upon exiting the program.
- Appropriate attire is required to attend (see page 6).
- Do not arrive prior to the program's start time as no supervision is available.
- Always remember to update your emergency information and personal information on forms (address changes, telephone numbers – work, home, emergency, cellular – and individuals authorized to pick up your child). Any omissions to your emergency form require a new form to be filled out; changes cannot be crossed off to your existing form.
- Respect instructors, leaders, yourself, and others.
- Respect property, both site and equipment. Games and equipment are to be cared for and put away after each use. We reserve the right to compensation for property and equipment replacement if not used properly by the participant.
- Gum is not allowed in any facility.
- At the end of the program, please be prompt when picking up your child. Late charges will apply.
- The City of Henderson is not responsible for lost or stolen items. Please leave personal items at home.
- Children's personal cellular phones must be turned off and placed in a backpack upon arrival. Should you need to contact your child, call Valley View Recreation Center at 702-267-4146 or 702-267-4060.
- Participants may not bring toys or electronic games/devices to the programs.

- Inappropriate behavior will not be tolerated. Please see the Participant Code of Conduct for further information (below).
- Weapons of any kind are not permitted. This includes toy weapons for show and tell.
- Skateboards and Rollerblades are not permitted unless specified for an event. Participants must remove wheels from roller-shoes during program time.
- Have fun!

## **Participant Code of Conduct**

The City of Henderson has developed rules governing behavior in order to ensure all participants' safety and enjoyment. Participants are expected to display appropriate behavior at all times. They must accomplish this by showing respect to all other participants and staff, refraining from using inappropriate language and gestures, refraining from causing bodily harm and showing respect for equipment, supplies and facilities. If inappropriate behavior is displayed, city policies will address these behaviors. We reserve the right to suspend participants at any time when we determine their behavior endangers the safety of themselves or others.

### **Examples of Inappropriate Behavior:**

- **Non-compliance:** Failure to comply with directions or requests.
- **Harm to self:** Physically harming/injuring self.
- **Stealing:** Removing property belonging to others, the city or other facilities without permission.
- **Misuse/damage of property:** Improper care of items that belong to the city, site location or items belonging to another person.
- **Inappropriate language/actions:** The use of foul or unkind words, inappropriate gestures/actions toward participants, staff, or other persons.
- **Harm to others:** Threatening individuals and physically striking or injuring another person (staff or participant) through an inappropriate action.

### **Steps taken to address inappropriate behavior:**

Our employees are trained to implement corrective actions when possible and reasonable. This policy affords parents an opportunity to correct the inappropriate behaviors, allowing the child to continue to participate in the program. While we normally employ corrective measures in order (one to five), we reserve the right to enact a measure commensurate to the offense.

1. **Communicate Appropriate Behavior:** A staff member will communicate appropriate behavior to the participant. The participant will convey to the staff the appropriate behavior required and will be told the consequences of the inappropriate behavior should it continue.
2. **Quiet Time:** If inappropriate behavior continues, a staff member will have the participant go to a designated personal space area for an age-appropriate time frame prior to rejoining the group. The staff member will reiterate the desired behavior and further consequences should the behavior continue, and allow the child to return to the group.
3. **Inappropriate Behavior Tracking Form:** If a behavior concern is identified, a staff member will track the participant's behavior(s). Measures needed to assist in correcting the behavior and future consequences, should the behavior continue, will be communicated to the parent/guardian.
4. **Parent/Guardian Conference:** If a behavior concern is identified and documented three or more times, a parent conference will be required for the participant to return to the program. The conference is mandatory to ensure consistency, follow-through and cooperation among staff, participant and parent/guardian.
5. **Suspension:** The steps listed above are used to correct behavior(s) in most cases. If they are unsuccessful, the participant will be suspended from the program.

## **Suspension Policy**

All suspensions result in a loss of enrollment and/or participation in all Youth Enrichment programs.

- **First Suspension:** When possible and reasonable, we use steps one through four to address the inappropriate behavior. Should the behavior continue, the participant will be suspended, term according to the number of occurrences and the severity of the behavior displayed. A parent conference will be required prior to the participant's return to the program.
- **Second Suspension:** Should inappropriate behavior continue after the first suspension, the participant will be suspended for an extended period and will not be able to register for any other programs offered by the City of Henderson. A second parent conference will be required prior to the participant's return to the program.
- **Third Suspension:** A third suspension will likely include an extended period beyond 30 days with the potential to include multiple years, depending on the offense. The suspension will apply to all City of Henderson programs.

Note: Bullying, harassing, threatening other participants or staff, intimidating, uncontrollable, and physical or violent behavior can be considered grounds for immediate suspension. If the inappropriate behavior results in an immediate suspension, the length of suspension will be at the city's discretion, commensurate to the offense, and could include up to a permanent suspension. No refunds will be granted for suspended program days; no exceptions.

## **Parent Code of Conduct**

As adults, we serve as role models for the children in our programs. If you should have a concern, please address it in an appropriate and calm manner. City of Henderson Administrative Policy No. A-05 and Policy No. A-03 set forth a policy of zero tolerance of workplace violence, physical force, harassment, intimidation, or abuse of power or authority. This includes actions of employees, supervisors, customers, clients, vendors, or other persons. Should a situation occur within the program due to inappropriate actions by a parent/patron that causes excessive time spent by city employees, the City of Henderson reserves the right to remove participants from the program.

## **Returned Check Policy**

It is the policy of the City of Henderson to accept personal or business checks drawn upon a Nevada bank, savings and loan or credit union as a courtesy to our customers for payment of all application costs, license permits and services.

Returned checks will be considered nonpayment. Patrons who pay for services with checks that are returned due to insufficient funds or on closed accounts will be assessed a \$25 administrative charge and will not be allowed to enroll in any services, events, activities, classes, Youth Enrichment programs, or leagues that are offered through the City of Henderson until the amount of the check plus the \$25 administrative charge have been paid in full.

Patrons with numerous returned checks will be placed on a cash- and credit card-only basis for up to one calendar year. After that time, the patron may petition the city for return to normal payment status.

## **Declined Credit Cards**

Declined credit cards are considered a nonpayment. Staff will contact the customer directly if the credit card number for a transaction is declined. Customers will be given one business day to provide another credit card number or to pay with an alternative form of payment. If the payment is not resolved after one business day, all enrollments will be blocked and the amount owed will be placed on the account.

In response to a pattern of declined credit cards, patrons may be placed on a cash-only basis. If a balance is due, patrons may pay in full Monday through Friday at our recreation centers.

## **Collections**

Monthly invoices will be sent to patrons with balances due on their accounts. Once a balance is over 90 days, a letter will be sent notifying the patron that they must pay in full within three weeks, contact staff to establish a payment plan, or dispute the amount due. Any disputed balances will be investigated within five business days, but patrons will not be able to enroll in classes or programs during this time. Patrons defaulting on payment plans or with accounts remaining delinquent will be sent to collections.

## **Year-end Receipts**

Copies of year-end receipts may be obtained online or via written request. The City of Henderson's tax ID number is EIN 88-6000720.

### **Online: No Cost**

Patrons with online accounts may access their entire family history at [cityofhenderson.com](http://cityofhenderson.com) and print their own receipts at no cost. It's fast and easy:

1. Log on to [cityofhenderson.com](http://cityofhenderson.com)
2. Click on "Happenings" at the top of the screen. Then click "Register Online."
3. Click the "Register Now!" button
4. Enter your user name and password. If you do not have this information, call online support at 702-267-4122 or send an email to [cohreconline@cityofhenderson.com](mailto:cohreconline@cityofhenderson.com)
5. At the top of the screen, find the "My Account" option. It will give you a drop-down menu. Select "Reprint a Receipt." This will provide you with a list of every receipt connected to your household.

### **Written Request: Cost-based**

Patrons without online access or those who prefer to have the City of Henderson provide copies of year-end receipts must fill out a copy request form (to be reviewed and signed by a supervisor or manager) and pay the appropriate cost. Inquire about current costs by calling the ABC ETC./Little Learners office at 702-267-4146 or by contacting a local recreation center.

### **Copying Cost Guidelines Policy**

It is the policy of the department and subject to NRS 241.020(4) and NRS 239.020 to provide upon request a copy of patron receipts or year-end participation activity/history report. Copies of requests could be, but are not limited to, year-end participant receipts and history reports from Safekey, Teen Scene, and all other Youth Enrichment and Parks and Recreation programs. Patrons may only request copies of information that they have originally paid for or been involved with. Copies of incident and accident reports may be requested through the program's Recreation Services supervisor.

# **Inclusion Policy**

## **Participating in Our Programs: It's Your Choice**

Whether you choose to participate in therapeutic recreation programs or take part in our general recreation programs with those who do not have disabilities, Therapeutic Recreation & Inclusion Services will help find a way for you to get the most out of your leisure activity.

## **Need Help Selecting a Program?**

If you need assistance in making recreation and leisure choices or exploring new and different possibilities, an intake interview may be appropriate. Our staff will identify an individual's needs, strengths and interests and will help with identifying programs that match the individual's abilities and interests.

## **The Inclusion Process**

Some individuals with disabilities prefer to participate in the City of Henderson's general recreation programs. To include those with disabilities, we provide support in the form of adaptive equipment, program modification, additional staff training, support staff, and other services to facilitate inclusion. Our staff assists in determining the most effective means of inclusion support for individuals to participate in any program.

## **Here's How to Get Included**

- Register for the recreation program of your choice. If you or your participant has a special need or disability that requires special accommodations, please contact Therapeutic Recreation & Inclusion Services.
- Contact the Recreation Services supervisor at least two weeks before the start date to discuss the details or features of the program.
- The Recreation Services supervisor contacts Therapeutic Recreation & Inclusion Services (if necessary) to discuss the type of support needed to accommodate you or your family member.
- Therapeutic Recreation & Inclusion Services works cooperatively with the family to determine which accommodations best support the individual.
- You or your family member may start the program with inclusion supports in place.
- Our staff members periodically observe the program to provide assistance and answer any questions.

- Communication between Therapeutic Recreation & Inclusion Services staff, Recreation staff and the individual and/or family is maintained continuously throughout the cooperative inclusion process.

### **Personal Care Assistance**

Individuals with disabilities are encouraged to participate in our programs; however, guardians must provide alternate arrangements for those needing personal assistance with toileting, feeding or dressing. The City of Henderson does not provide this service. Contact the Therapeutic Recreation & Inclusion Services office at 702-267-4065 for more information.

### **Financial Assistance**

The City of Henderson works in partnership with the State of Nevada Child Care and Development Program (CCDP) to provide financial assistance for individuals who participate in Safekey, Teen Scene and other youth enrichment programs. CCDP assists low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or attend training/school. CCDP funds are also used for activities to improve the quality of child care by financially assisting child care providers in their professional development and maintaining healthy, safe, appropriate learning environments for children up to 12 years of age. Other services provided to all Nevada families at no cost include resource and referral for parents seeking child care and consumer information.

The City of Henderson offers financial assistance to Henderson residents for parks and recreation classes and programs. Applications and details are available online at [cityofhenderson.com/FinAid](http://cityofhenderson.com/FinAid). For additional questions about the program and its requirements, call 702-267-4AID (4243) or email [COHFinAid@cityofhenderson.com](mailto:COHFinAid@cityofhenderson.com).

**Acknowledgment of Receipt of  
ABC ETC./Little Learners/Campfire Kids Handbook  
for Parents**

I acknowledge that I have received a copy of the City of Henderson’s ABC ETC./Little Learners/Campfire Kids Handbook for Parents on the date listed below. I understand that I am expected to read the entire handbook.

Since the information and policies described herein are subject to change at any time, I acknowledge that revisions to the handbook may occur. All such changes will generally be communicated at program sites and on the city’s website at [cityofhenderson.com](http://cityofhenderson.com), and I understand that revised information may supersede, modify or eliminate existing policies. I understand that it is my responsibility to comply with the policies contained in this handbook, and any revisions made to it.

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/guardian’s name, printed

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Site

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Site

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Site

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Site







Henderson Sports & Recreation  
Henderson Happenings

**cityofhenderson.com**