

COMMUNITY DEVELOPMENT & SERVICES

SHORT-TERM VACATION RENTAL COMPLAINT RESPONSE REPORT



Pursuant to Section 19.9.4.F.2(j) of the Henderson Development Code, the registered local contact hereby submits the following report in response to a complaint.

****Reports must be received within 48 hours of receiving the complaint. This form must be submitted to STVREnforcement@CityofHenderson.com during this period to avoid any additional fine for failing to report. Submission of this report does not automatically remedy the complaint.**

Short-Term Vacation Rental Registration Number: _____

Address of Property Involved: _____

Assessor's Parcel Number: _____

Date the complaint was received: _____

General details of complaint as received:

Actions taken by the operator/registered local contact after receiving complaint (include a timeline):

Please attach any evidence (video clip, noise monitoring graph, photos, etc.) to this report to be considered as part of the complaint resolution process.

OPERATOR / REGISTERED CONTACT INFORMATION	Operator/Registered Local Contact Phone Number: (_____) _____
	Operator/Registered Local Contact Email: _____
	Operator/Registered Local Contact Printed Name: _____
	Signature of Operator/Registered Local Contact: _____