

Managing Contacts and Construction Stormwater Inspections via DSC Online

The City of Henderson conducts construction stormwater inspections on construction sites, generally that are over an acre. The below details how to add a stormwater contact for construction inspections and how to view the inspection result.

When a construction stormwater inspection fails, a notice is sent to the stormwater contact. If the developer contact linked to the Civil Improvement has not assigned a stormwater contact, please have them log in to DCS Online and follow the below steps:

Assigning a Stormwater Contact

1. Please review the video below at the below link.

[DSC Online Adding and Managing Contacts](#)

2. Please note that once you add your stormwater contact as an individual contact to a permit you need to label that contact type as stormwater
3. Please note that if the developer is not listed as a contact on the permit, whoever is listed as the contact will have to add them.
 - a. As of **Month, day, 2024** all civil improvements submitted will require a developer contact when submitting.
4. To see who is listed as a contact on your permit do the following:
 - a. Go to DSC Online
 - b. Go to Search Public Records
 - c. Type in your PCVL number
 - d. Select on your PCVL number when it comes up
 - e. Select on contacts

Permit Number: PCVL [REDACTED]

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

| | | | | |
|-----------------|-------------------|--------------|-----------------|---------------|
| Type: | Civil Improvement | Status: | Active - Issued | Project Name: |
| Applied Date: | 04/13/2021 | Issue Date: | 11/02/2021 | |
| District: | [REDACTED] | Expire Date: | 10/28/2024 | |
| Finalized Date: | | | | |
| Description: | [REDACTED] | | | |

Summary

Locations

Fees

Reviews

Inspections

Attachments

Contacts

Sub-Records

More Info

Accessing your Construction Stormwater inspection

Note: If you are not assigned as a stormwater contact you will be able to see the inspection checklist but will not be able to see photos. See previous section to add stormwater contact.

To access your stormwater inspection information

- Login to DSC online.
- Go to My Work
- Go to My Existing Inspections
- Change the Display to All
- In the search bar enter SWPPP so it just pulls the SWPPP inspections and not all the other inspections

My Work

MY PERMITS **MY EXISTING INSPECTIONS** REQUEST INSPECTIONS

SWPPP [Export to Excel](#)

Display All

| Inspection Number | Inspection Type | Address | Status | State | Case Number | Requested | Scheduled |
|-------------------|--|---------|--------|--------|-------------|------------|------------|
| [REDACTED] | PROJECT ADMINISTRATION->SWPPP INSPECTION | | Pass | Closed | [REDACTED] | 11/21/2023 | 11/28/2023 |

Once in the inspection the two most relevant tabs are Checklist and Attachments.

The checklist will show you what items failed. Make sure to change the results to 25 per page to see all items. When a site fails, a copy of the checklist will be attached to an email sent to the Stormwater and Developer contacts. To save a copy of the checklist in DSC Online, you will need to do a screen snip.

The pictures provide more specifics. The photo name has the checklist question number that failed. The picture provides coordinates / addresses of failed item location. You can select on the blue hyperlink and the picture will download.

| | | | | | |
|--------------------|---|-----------------|------------|-----------------|----------|
| Inspection Type: | PROJECT ADMINISTRATION>SWPPP INSPECTION | Requested Date: | 11/05/2023 | | |
| Inspection Status: | Fail | Scheduled Date: | 11/06/2023 | | |
| Permit Number: | [REDACTED] | Completed Date: | 11/06/2023 | Completed Time: | 12:21 PM |
| Inspector Name: | Vincent Robert | | | | |
| Main Address: | | | | | |

- Locations
- Contacts
- Checklist
- Fees
- Attachments
- Previous
- More Info

Attachments

Sort Needs Action

| | | | |
|--|--|--|--|
|  <p>Attachment</p> <p>Attachment Q9 (2).jpg</p> <p>Uploaded: 11/06/2023</p> <p>Notes: Median needs to be swept.</p> |  <p>Attachment</p> <p>Attachment Q9 (1).jpg</p> <p>Uploaded: 11/06/2023</p> <p>Notes: BMPs were not seen by stock pile.</p> |  <p>Attachment</p> <p>Attachment Q9.jpg</p> <p>Uploaded: 11/06/2023</p> <p>Notes: Median need sweeping.</p> |  <p>Attachment</p> <p>Attachment Q5 (2).jpg</p> <p>Uploaded: 11/06/2023</p> <p>Notes: BMP/check dam is not on the up slope of Stunning Summit Ave</p> |
|--|--|--|--|

Please note that reinspections occur within 14 days. The date that is scheduled can be found by the following steps:

- Go to My Work
- Go to My Existing Inspections
- Change the display to scheduled
- Search SWPPP if needed