

HENDERSON™

Department of Public Works | Quality Control Division

To insure that constructed public infrastructure meets applicable standards.

Bond Reduction / Release and Project Closeout Application

Permit Number:		(PCVL + Ten-digit number located on the lower right corner of the civil plan)	
Civil Plan / Permit Name:			
Owner / Developer Name:			
Owner/Developer Address		Street:	
		City:	State: ZIP:
Contact Name:		Phone #	
Email Address:		CC email:	

Fees can be paid, and Reduction / Final Release status viewed by going to the City of Henderson's website at dsconline.cityofhenderson.com. Reduction, Release and Punch List / Closeout Fees must be paid in full prior to processing and are non-refundable.

- Bond Replacement (\$500.00)
- Bond Reduction / Partial Release (\$550.00)
- Final Release / Punch List / Project Closeout (\$100.00)
- Reinspection Fee (\$108 p/hour, minimum 1 hour)

For Cash Bonds Check One:

- Mail Check Call When Ready

The following criteria must be met prior to requesting a release, reduction, or punch list:

- All offsite construction items and onsite infrastructure items on the bond and fee form and civil improvement plans must be complete, including Streets, sidewalk, curb and gutter, flood control improvements, lighting, traffic devices, utilities, etc.
- All valves and manholes have been raised and collared.
- Water quality has been tested and approved for public consumption.
- Sewer system has been cleaned.
- Sewer and storm drain videos have been submitted and approved.
- Safe ingress and egress must be provided throughout the project.
- No public safety concerns exist.

Note: For residential construction, 90% of all onsite construction must be completed and a maintenance bond posted on undeveloped lots, prior to bond release.

Replacement bond must be posted prior to requesting release of the existing bond.

Punch Lists not completed and closed out within one (1) year of being issued will be considered void. A new application and fee will be required to re-start the closeout process.

Final Bond Release Prerequisites:

- A complete set of as-builts must be reviewed and approved by PW Quality Control.
- All outstanding fees must be paid.
- Monumentation maps must be approved by Public Works Survey/Right-of-Way.
- All punch list items must be inspected and approved.

As-Built Requirements:

1. As-Built Drawings General:

- Submittal must be a complete full size (24" x 36") set of the approved Civil Improvement drawings and/or (2) "Labeled" Flash drives, including the cover sheet and all approved revisions.
- Each sheet must be labeled *As-Builts* or *Record Drawings*.
- Public streets, rights-of-way and all easements must be properly identified.

2. Water (domestic and reclaimed) As-Builts must include:

- Identify on plan any changes to size, material and vertical or horizontal alignment of main(s). Changes to location of service laterals at property lines (also stationing at main, if not perpendicular to the main), stationing of all fittings and appurtenances (fire hydrants, air vacs, blow-offs, PRV's, etc.), stationing for all valves.

3. Sewer As-Builts must include:

- Plan showing any changes to main size, slope and material of pipe, deflection, offset of main and location of laterals at property lines (also stationing of wyes from manholes if lateral is not perpendicular to the main).
- Plan showing changes to manhole number, stationing, size (if other than 48"), rim and invert elevations (if more than one invert, label north, south, etc.)
- Force main information shall be given as outlined in water main requirements.
- Stationing and alignment of any existing utilities the main crosses at the time of installation.

4. Street Sections:

- A plan detail showing all changes in pavement structural section and the limits of change identified by street stationing.

5. Street Lights/Electrical:

- Identify any changes in type and/or location of streetlights.
- Identify any changes in service point location.

6. Storm Sewer/Channel:

- Identify on plan any changes to main size, slope and material of pipe, class of pipe, deflection, offset of main and location of laterals at property lines (also stationing of wyes from manholes if lateral is not perpendicular to the main).
- Plan showing changes to manhole number, stationing, size (if other than 48"), rim and invert elevations (if more than one invert, label north, south, etc.)
- Stationing and alignment of any existing utilities the main crosses at the time of installation.