

A Zoning Verification Letter is a written confirmation by the city of Henderson of the current zoning designation of property within the City. To request zoning verification, please complete and submit this form with the requested information below. Information on land use applications and approvals for properties, including conditional use permits, waivers to development standards, and zoning variances is also available. Please provide any specific details in your request below. The ZVL does not include information on Certificates of Occupancy, code violations, building permits, nonconformities, flood plains or availability of utilities.

Entitlement documents, as well as permits, are now available online through our citizens access portal (DSC Online). Customers can easily search for plan files by address, parcel number, plan number (10-digits), or project name. Visit our [website](#) and select the Quick Link for Public Records Search. Select Plan in the drop-down box and enter the address, parcel number or other information, then Search. The related plans will be found under the Attachments tab.

For information on certificates of occupancy or building code violations, please contact the Development Services Records Center at 702-267-3700. For other violations, please contact the Code Enforcement division at 702-267-3950. You may submit a request for this information through Contact Henderson on our [website](#).

There is a fee of \$100 for each letter requested for up to three contiguous parcels. If you have more than three contiguous parcels, the fee may be higher. Please note that requests for additional research beyond the zoning information may incur additional fees. An invoice for payment will be sent to applicant once application is received and processed.

Please allow 10 working days for the preparation of this letter.

Parcel number(s) and/or Street address(es)

Other land use information requested

### **Applicant's Contact Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

If you would prefer to receive the letter in a form other than email, or if the letter is to be sent to someone other than the applicant, please provide that information

Please email the completed application to:  
**planner@cityofhenderson.com**