



# Street Name Change

## Application Form

Street Name to be Changed \_\_\_\_\_

Project Location \_\_\_\_\_

Adjacent Assessor's Parcel Number(s) \_\_\_\_\_

Intent of this Request \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Related Applications \_\_\_\_\_

\_\_\_\_\_

<b>Applicant</b>	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone (     ) _____ Email _____
<b>Contact Person</b>	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone (     ) _____ Email _____
	Fax (     ) _____ Alternate Phone (     ) _____
The person listed as contact will be contacted to answer questions regarding this application and provide additional information when necessary.	

Applicant Signature \_\_\_\_\_

Print Name \_\_\_\_\_

<b>NOTARY</b>	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.
	_____ Notary Public

For Office Use Only									
Accepted by _____									
Date _____									

## Checklist

- ☐ Original signed & notarized application
- ☐ Fee (\$416 application fee, \$300 notification fee, additional \$1 per notice beyond 1,000 notices.) See filing schedule
- ☐ Copy of most recent Assessor's Map showing subject street
- ☐ Approved list of possible street names
- ☐ 1 copy of CLV Fire Communications approved street name list
- ☐ Signed & notarized letter(s) of approval from every property owner adjacent to street proposed for change
- ☐ One 24"x36" copy & one 11"x17" copy of map showing subject street and extents of proposed change
  - ☐ Vicinity map
  - ☐ Legend/north arrow/scale (each sheet)
  - ☐ Street names, intersections and ultimate right-of-way dimensions
- ☐ Justification letter
  - ☐ Will the proposed change have any adverse impacts on vehicular or pedestrian traffic?
  - ☐ Will the proposed change have any effect on emergency service routing or response time?
  - ☐ Why are you proposing to change the street name?

## Submittal Process

NOTE: Completed applications must be submitted electronically through DSC Online at [dsconline.cityofhenderson.com](https://dsconline.cityofhenderson.com). Please email [DSCOnlineSupport@cityofhenderson.com](mailto:DSCOnlineSupport@cityofhenderson.com) if you have any questions about using DSC Online.

Applicant is responsible for submitting a Certificate of Amendment to correct the street name on the recorded subdivision map, and for replacing all existing street name signs in accordance with Public Works requirements.

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Application Fee  
\$416  
Notification Fee  
\$300\*

*\*Additional \$1 per notice  
beyond 1,000 notices.*

## Community Development and Services

240 S. Water St.  
P. O. Box 95050  
Henderson, NV  
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

[cityofhenderson.com](https://cityofhenderson.com)

