



Parcel Map

Application Form

Project Name _____

Project Location _____

Assessor's Parcel Number(s) _____

CTMA# _____ PVCL# _____

PHYD# _____ PTRF# _____

Existing Zoning _____ Comprehensive Plan Land Use _____ Gross Acres _____

Single-Family _____ Commercial _____ Industrial _____ Townhouse _____ Total No. of Lots _____

Apartments _____ Condominiums _____ Common _____ Other (Explain) _____ Density _____

Intent of this Request _____

Related Applications _____

Owner	Name _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
Applicant	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
Contact Person	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____
	Fax () _____ Alternate Phone () _____
	The person listed as contact will be contacted to answer questions regarding this application and provide additional information when necessary.

By signing this document I acknowledge that to the best of my knowledge, the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in the applicant and the owner. Only original notary accepted.

Property Owner Signature _____

Print Name _____

NOTARY	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.
	_____ Notary Public

For Office Use Only									
Accepted by _____									
Date _____									

Checklist

- ☐ Original signed and notarized application
- ☐ \$661 application fee
- ☐ 1 copy of recorded deed
- ☐ 1 copy of most recent assessor's map
- ☐ 1 copy of legal description
- ☐ 1 copy survey closure calculations
- ☐ 1 copy of previously recorded maps (for amended maps)
- ☐ 1 copy of CLV fire communications approved street name list (if applicable)
- ☐ 1 copy of Parcel Map
 - ☐ Signed by owner and notarized
 - ☐ Signed and stamped by surveyor
 - ☐ Vicinity map - full section layout identifying the subject property within the section
 - ☐ Quarter-section survey analysis
 - ☐ Total acreage
 - ☐ Total number of lots/lot and block numbers
 - ☐ Lot sizes/dimensions/curve data information
 - ☐ Street names/street widths
 - ☐ Legend/north arrow/scale (each sheet)
 - ☐ Adjacent assessor's parcel numbers/record information/recorded dedications
 - ☐ Easements public/private dedication - Must call out granting/dedication record information
- ☐ An original mylar will be requested by the Community Development Department when the map has been approved and is ready to be routed for signatures

Submittal Process

NOTE: Completed applications must be submitted electronically through DSC Online at dsconline.cityofhenderson.com. Please email DSCOnlineSupport@cityofhenderson.com if you have any questions about using DSC Online.

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Application Form

Application Fee
\$661



Community Development and Services

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cityofhenderson.com