



Early Addressing

Application Form

Project Name _____

Assessor's Parcel Number(s) _____

CFMA# _____

Total # of residential lots: _____

Intent of this Request _____

Related Applications _____

Property Owner	Name _____
	Address _____
	City _____ State _____ ZIP Code _____
	Phone () _____ Email _____
Applicant	Name _____
	Address _____
	City _____ State _____ ZIP Code _____
	Phone () _____ Email _____
Contact Person	Name _____
	Address _____
	City _____ State _____ ZIP Code _____
	Phone () _____ Email _____
	Fax () _____ Alternate Phone () _____
	The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.

Contact Person

Print Name

For Office Use Only													
Accepted by													
Date													

Checklist

- ☐ Original Signed Application
- ☐ Fee - \$236 for first lot, \$1 each additional lot.
Do not include common areas.
- ☐ Email AutoCAD (.dwg) drawings of the entire subdivision to LandDivisionMaps@cityofhenderson.com with ONLY the following data ON SEPARATE LAYERS using the naming convention shown in quotation marks:

- Property/Lot Boundaries - "Layer: Property_Lines"
- Right of Way Lines - "Layer: ROW"
- Street Center Lines - "Layer: SCL"
- Street Names - "Layer: ST_NAMES"

All other extraneous data such as utility info, contour lines, etc must be removed from the drawing before submittal.

Please include at least TWO STREET CENTERLINE INTERSECTIONS OF MAJOR ROADS located adjacent to the project for the purpose of moving and rotating your data to fit ours, as well as a project location map clearly showing the general location of the development.

- ☐ Most current Final Map of entire subdivision (font must be legible in 11" x 17" formate)

Note: Final map must have gone through at least first review with no significant corrections and with street names approved.

- ☐ One copy of CLV Fire Communications approved street names
- ☐ Redlined Final Map (font must be legible in 11" x 17" formate)

City service commitment will not apply to incomplete submissions

Submittal Process

NOTE: Completed applications must be submitted electronically through DSC Online at dsconline.cityofhenderson.com. Please email DSCOnlineSupport@cityofhenderson.com if you have any questions about using DSC Online.

Note the following:

Early addressing may only be used for models, retaining walls and perimeter walls. Additionally, the Final Map must record with the street names as they were when early addresses were issued.

Early Addressing



Application Form

Application Fee
\$236 for first lot

\$1 each
additional lot



Community Development and Services

240 S. Water St.
P. O. Box 95050
Henderson, NV
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

cityofhenderson.com