

Application Fee \$2,000 (Plus acreage fee). **Notification Fee \$300** (Additional \$1 per notice beyond 1,000 notices.)

Project Name _____

Project Location _____

Assessor's Parcel Number(s) _____

Existing Zoning _____ Comprehensive Plan Land Use _____

Gross Acres _____ Current Zone _____

Gross Acres _____ Current Zone _____

Concept Plan Review Application Number _____

Intent of this Request _____

Related Applications _____

PROPERTY OWNER	Name _____	Company _____
	Address _____	City _____
	State _____ Zip _____ Phone (____) _____	Email _____
APPLICANT	Name _____	Company _____
	Address _____	City _____
	State _____ Zip _____ Phone (____) _____	Email _____
CONTACT PERSON	Name _____	Company _____
	Address _____	City _____
	State _____ Zip _____ Phone (____) _____	Email _____
OWNERSHIP DISCLOSURE	Please list all individuals and entities with an ownership interest in the Applicant and the Owners. Said list should include, without limitation, homeowner's association, joint venture, trust, company or corporation or any and all general partners, corporate officers, and managers or limited liability companies with an interest in the Applicant and the Owner.	
	NAME	RELATIONSHIP

By signing this document I acknowledge that to the best of my knowledge the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in either the applicant or owner. Only original notary accepted.

Owner's Signature _____

Print Name _____

NOTARY	
State of _____ County of _____	
The instrument was acknowledged before me by _____	
on _____	
Notary Public _____	

FOR OFFICE USE ONLY	
CDEV#	
Accepted By	
Date	

SUBMITTAL PROCESS

Please email the completed application and required information to: planner@cityofhenderson.com

- ☐ All files need to be legible and submitted in a PDF format. All PDF's must be fully compressed and flattened.
- ☐ We can accept up to 25 MB per email.
- ☐ If your files are larger than that, email us and we can send you a link to the City's FTP site to upload the files for submittal.

CHECKLIST

The application cannot be accepted until the filing requirements below have been met.

- | | |
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| <ul style="list-style-type: none"> <input type="checkbox"/> Original signed & notarized application <input type="checkbox"/> Copy of deed <input type="checkbox"/> Copy of legal description in electronic format in Microsoft Word <input type="checkbox"/> Copy of most recent assessor's parcel map. Click here. <input type="checkbox"/> Map Exhibit to reflect area covered by development agreement <ul style="list-style-type: none"> <input type="checkbox"/> Title of proposed project <input type="checkbox"/> Total acreage <input type="checkbox"/> Vicinity map, date, north arrow and scale <input type="checkbox"/> Project of significant impact report (if applicable) <input type="checkbox"/> Project of regional significance (if applicable) <input type="checkbox"/> Justification letter <ul style="list-style-type: none"> <input type="checkbox"/> Name of the proposed project <input type="checkbox"/> Explain why development agreement is necessary and why proposal cannot be developed under existing development code processes. <input type="checkbox"/> Could the same development be accomplished through the use of other techniques, such as rezoning, variances or administrative adjustments for the existing zoning classification and proposed zoning classification? <input type="checkbox"/> Provide list of waivers, code section and justification for each waiver (if applicable) | <ul style="list-style-type: none"> <input type="checkbox"/> Design guidelines <ul style="list-style-type: none"> <input type="checkbox"/> Applicant may submit design guidelines to address specific design standards to ensure consistency throughout the development; typical conceptual architecture must be submitted to show theme and design. <input type="checkbox"/> If located within the hillside overlay, please refer to Section 19.8.4.F to address hillside checklist items. <p>**Development Agreement Acreage Fee:</p> <p>\$57 per acre (0-100 acres);
\$45 per acre (101-600 acres);
\$38 per acre (601-1,000 acres);
\$26 per acre (1,001-2,000 acres);
\$15 per acre (2,001+ acres)</p> <p>In addition to the referenced application, notification, and acreage fees, the city may, through adoption of the development agreement, require the applicant to pay additional costs incurred by the city in the review and preparation of the development agreement. Major modifications to a development agreement shall be the same as the original fee; minor modifications to the development agreement shall be set in the approved development agreement.</p> |
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