

Original Application Number \_\_\_\_\_

Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Appeal of Decision by (Check One)	
<input type="checkbox"/> Director of Community Development	<input type="checkbox"/> Planning Commission

Date of decision for which appeal is being filed \_\_\_\_\_

Provide specific grounds for the appeal, a statement of the improper decision or interpretation, and all relevant supporting materials for the appeal. **An application shall not be deemed complete until it contains a clear statement of these items.**

Is there any new information that you wish to submit which was not known or available to you at the time of the original decision?  
If yes, what new information?

PER 19.19.6.D.3 Applicant (Appellant)	Name _____		Email _____	
	Address _____			
	City _____	State _____	ZIP _____	Phone (_____) _____

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

FOR OFFICE USE ONLY	
AP#	
Accepted By	
Date	

### SUBMITTAL PROCESS

Please email the completed application and required information to: [planner@cityofhenderson.com](mailto:planner@cityofhenderson.com)

- ☐ All files need to be legible and submitted in a PDF format. All PDF's must be fully compressed and flattened.
- ☐ We can accept up to 25 MB per email.
- ☐ If your files are larger than that, email us and we can send you a link to the City's FTP site to upload the files for submittal.

Appeals of final action by the Planning Commission must be submitted to the director of Community Development within nine calendar days of notice to the City Clerk. If the ninth day falls on a city-observed holiday or a City Hall non-business day, the time is extended to the next city working day.